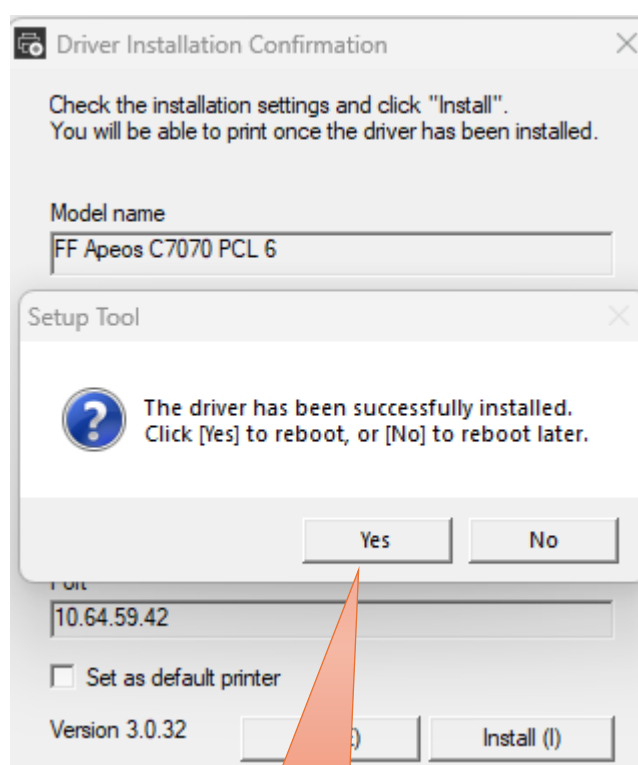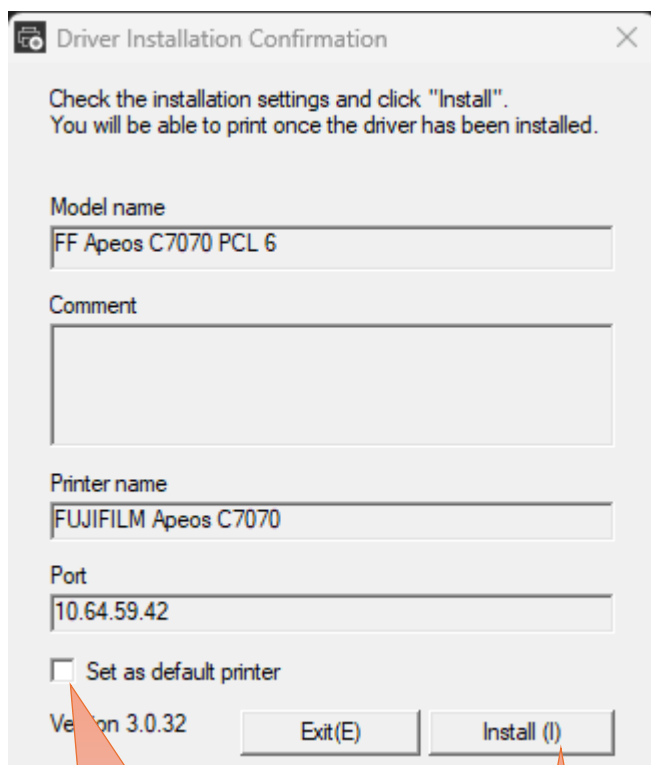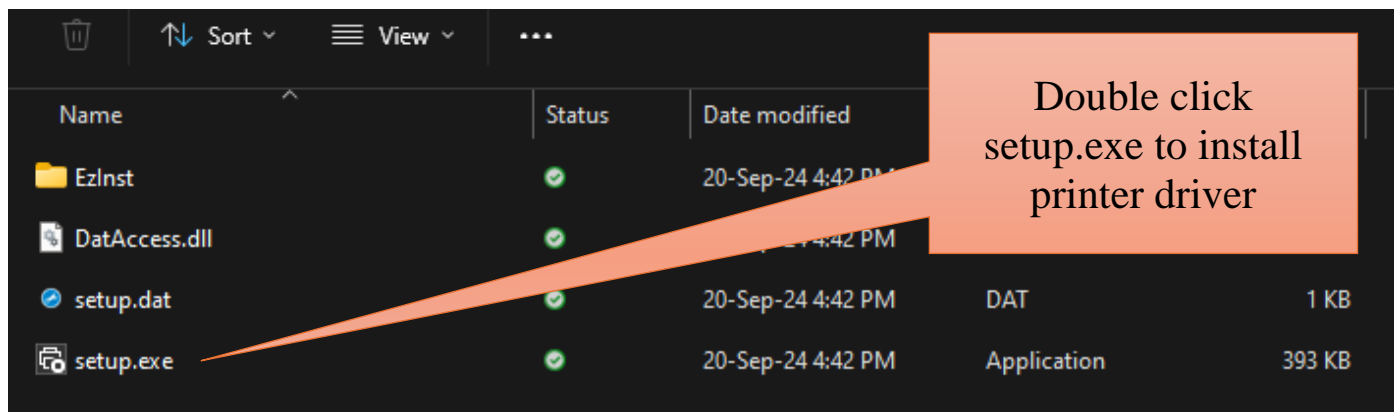# Instruction to use FujiFilm Apeos C7070 Copier

1. Install Driver for Printing

<mark>**Please follow the steps to install the printer driver on your computer (for Windows only).**</mark>

Download the printer driver from https://me.hku.hk/eform/C7070.zip.

Unzip the package and double click "setup.exe" to install the printer driver.
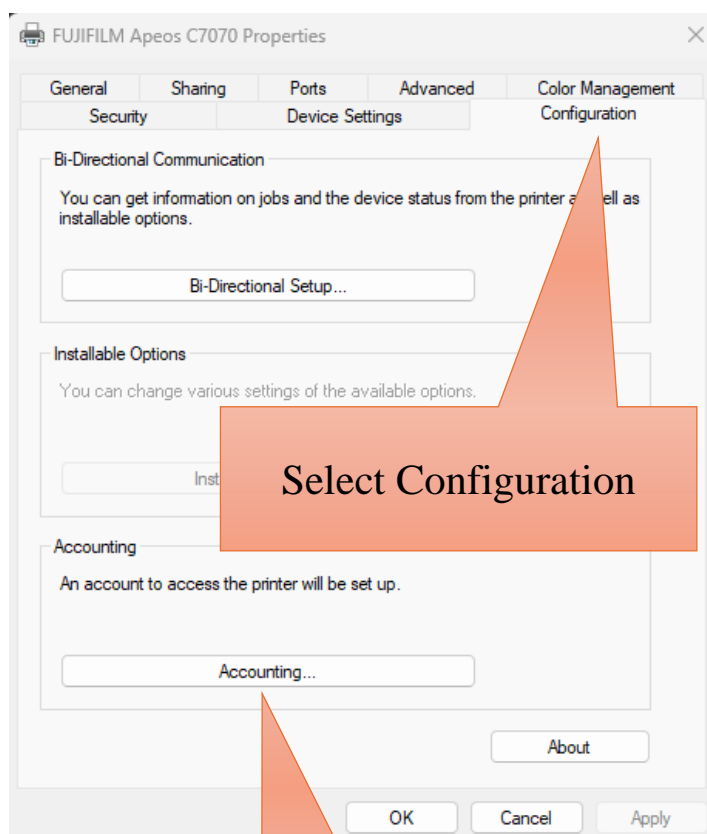

Double click setup.exe to install printer driver

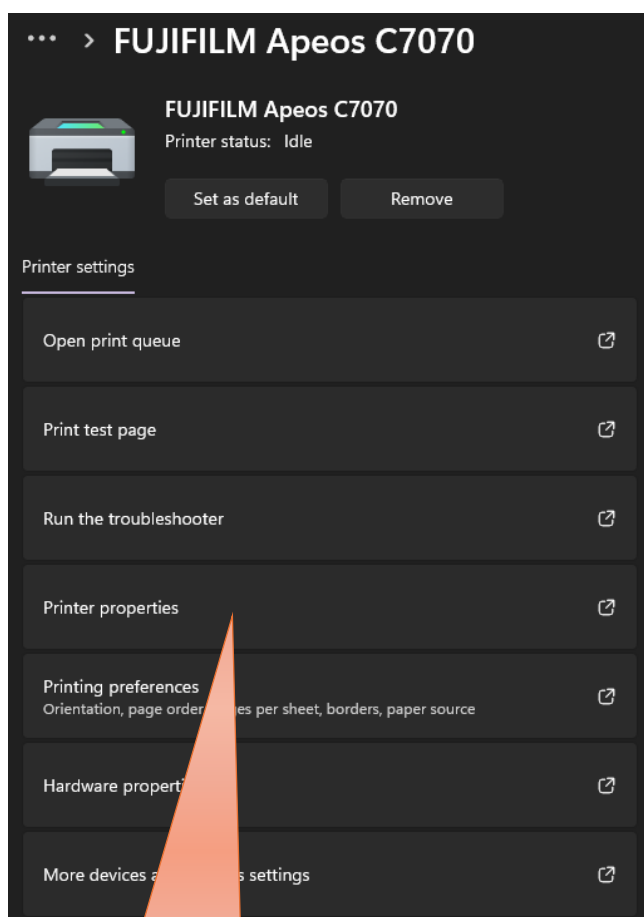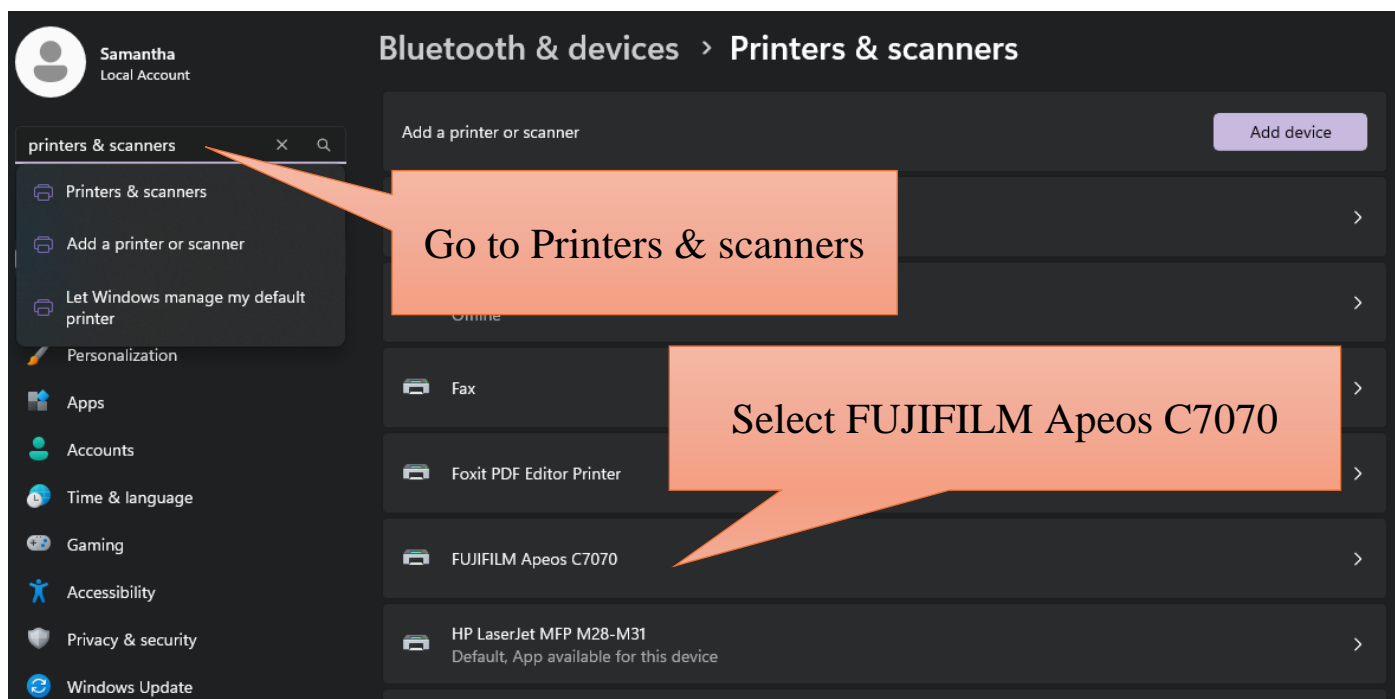Tick this checkbox if you wish to set it as default printer

Click Install

Click Yes to reboot the computer after installation

Go to "Windows Settings" and search for "Printers & scanners".

Go to Printers & scanners

Select FUJIFILM Apeos C7070

Go to Printer properties

Select Configuration

Click Accounting

Accounting

Accounting System

Enable Account Setup

Account Mode

User

User Prompt

User ID and Account ID

○ Prompt User for Entry when Submitting Job

☑ Display Last Entered User Details

☑ Mask User ID (**)

☑ Mask Account ID (***)

● Always Use Default User Details

Specify Job Owner Name

Enter owner name

User ID   Passcode

TEC018

Domain

Account ID

Billing ID   Passcode

OK   Cancel   Defaults

Tick Always Use Default User Details

Select Enter owner name

Enter your User ID

Click OK for finish

FUJIFILM Apeos C7070 Properties

General | Sharing | Ports | Advanced | Color Management
Security | Device Settings | Configuration

Bi-Directional Communication

You can get information on jobs and the device status from the printer as well as installable options.

Bi-Directional Setup...

Installable Options

You can change various settings of the available options.

Installable Options...

Accounting

An account to access the printer will be set up.

Accounting...

About

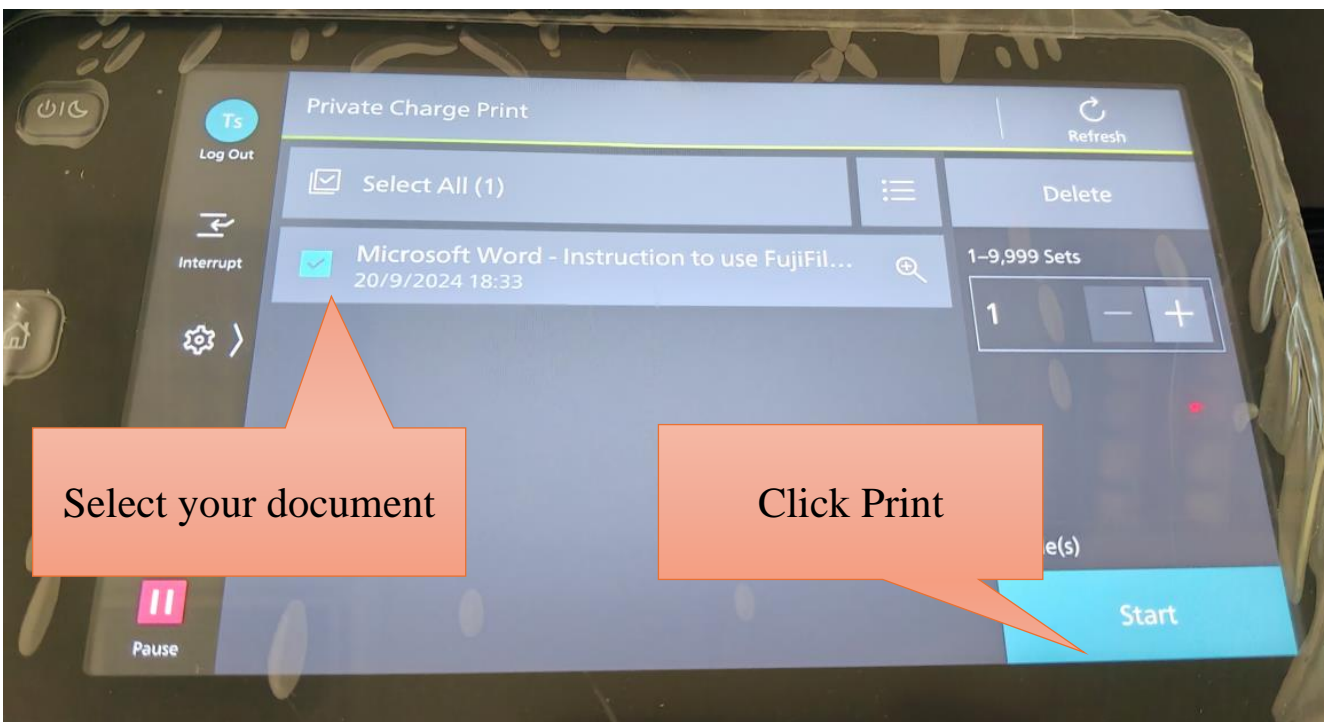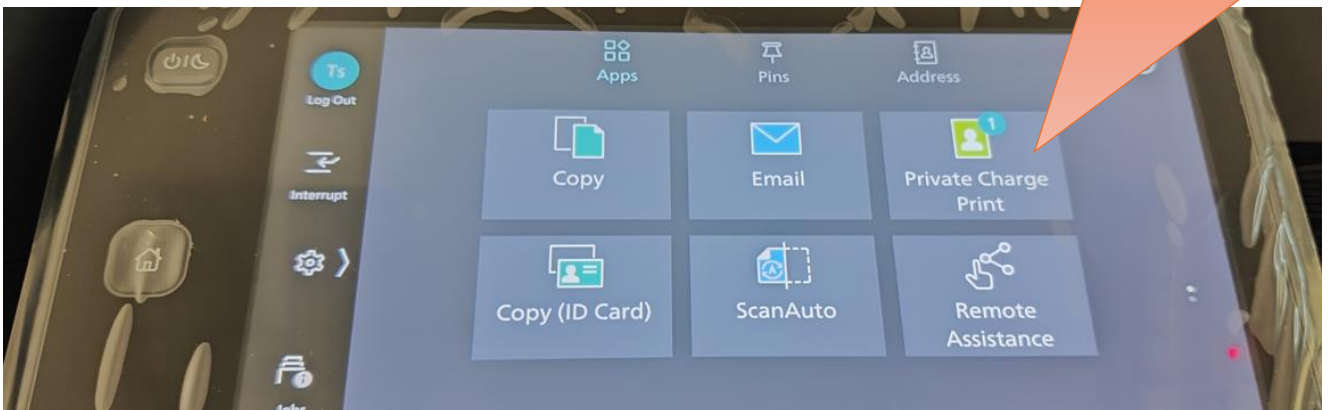OK   Cancel   Apply

Click Apply

2. Login

After you send your document to FUJIFILM Apeos C7070, go to the copier to print it.

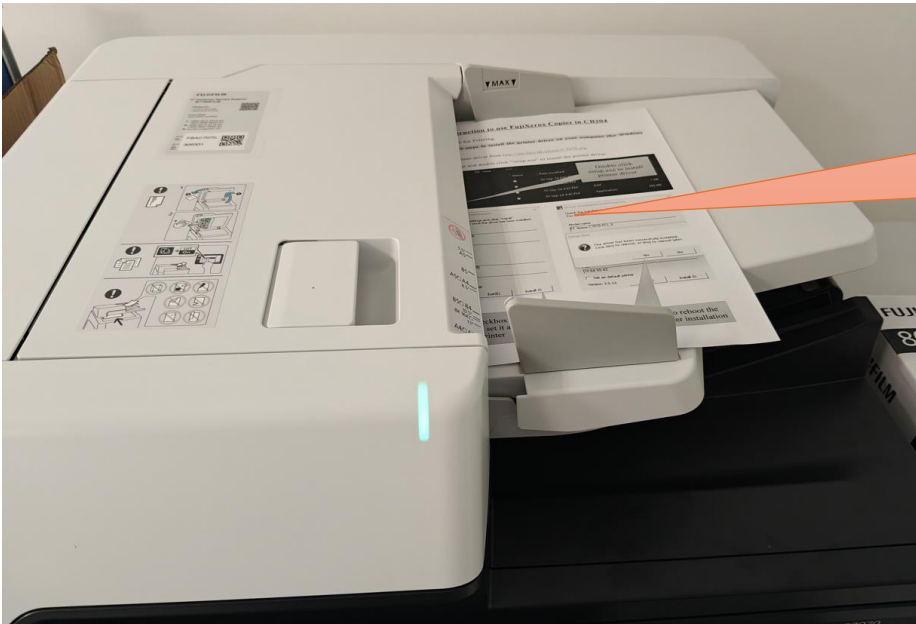Swipe your card on the card logo

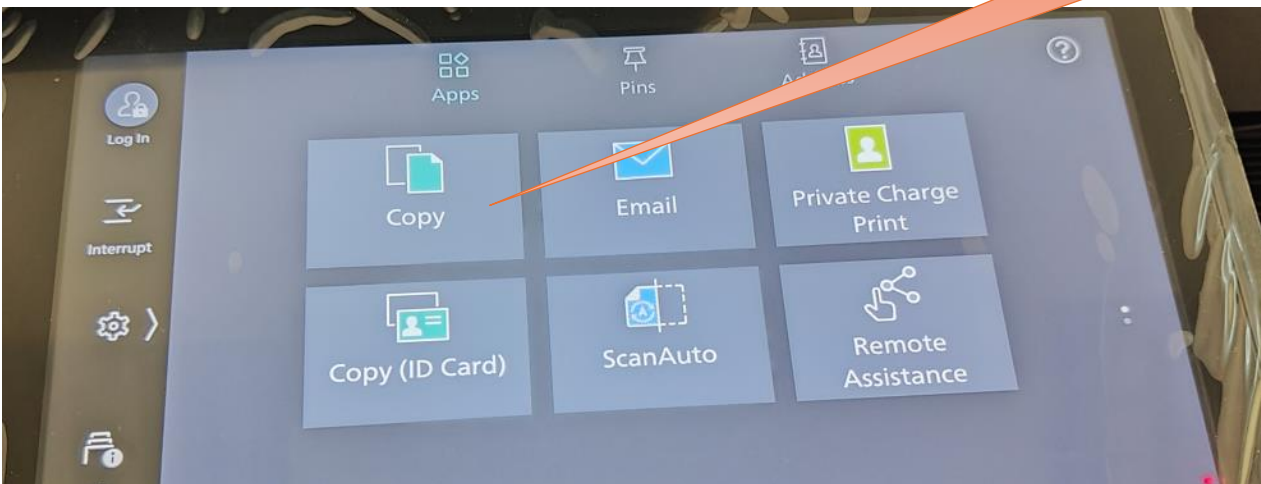Click Private Charge Print
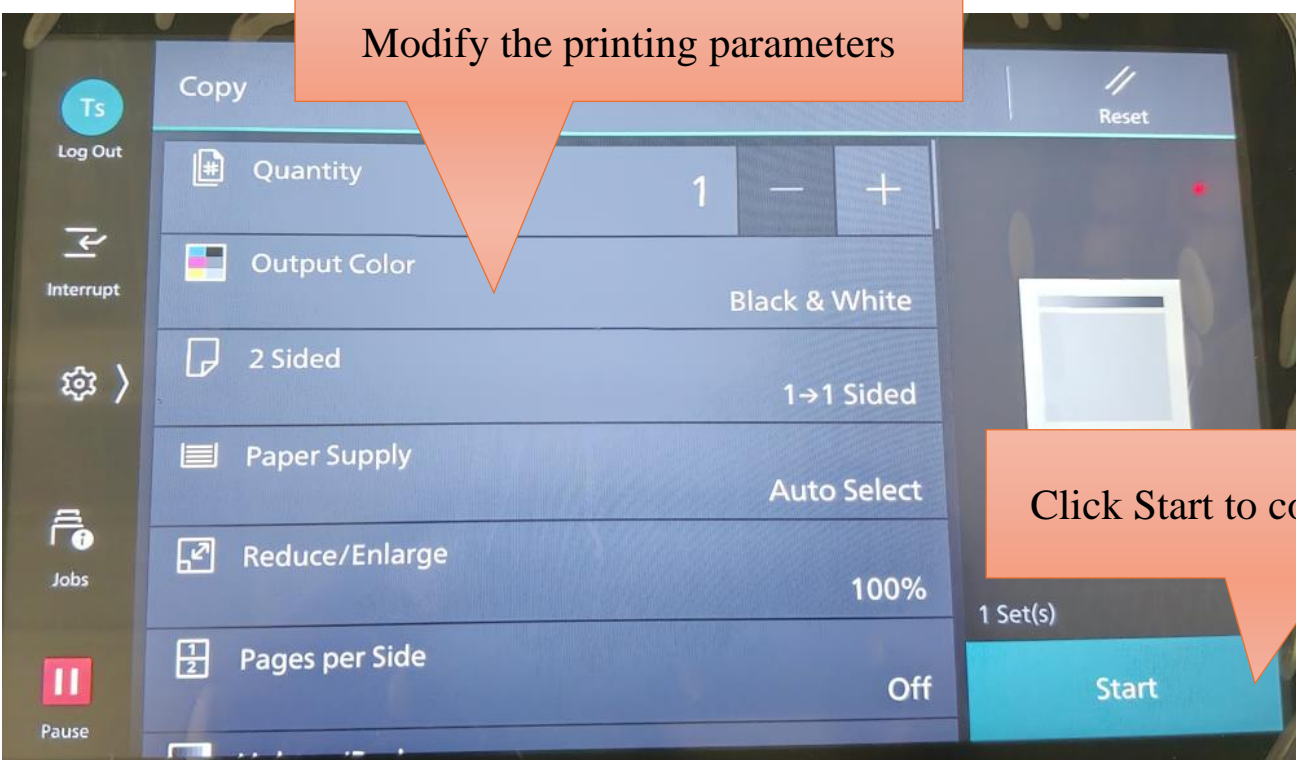
Select your document

Click Print

3. Copy

Put your document on the top tray

Click Copy

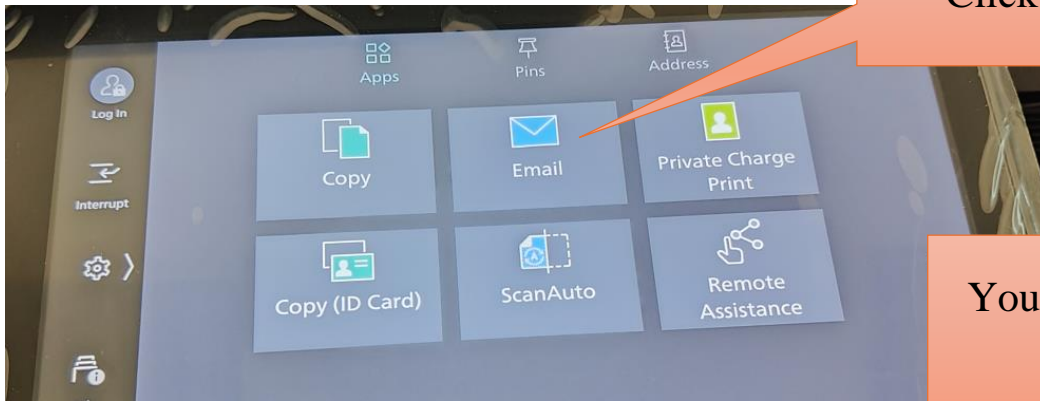|		
Copy	Email	Private Charge Print
Copy (ID Card)	ScanAuto	Remote Assistance

Apps   Pins

Log In

Interrupt

Modify the printing parameters

Click Start to copy

Copy

Reset

Quantity		1 − +
Output Color		Black & White
2 Sided		1→1 Sided
Paper Supply		Auto Select
Reduce/Enlarge		100%
Pages per Side		Off

Ts

Log Out

Interrupt

Jobs

Pause

1 Set(s)
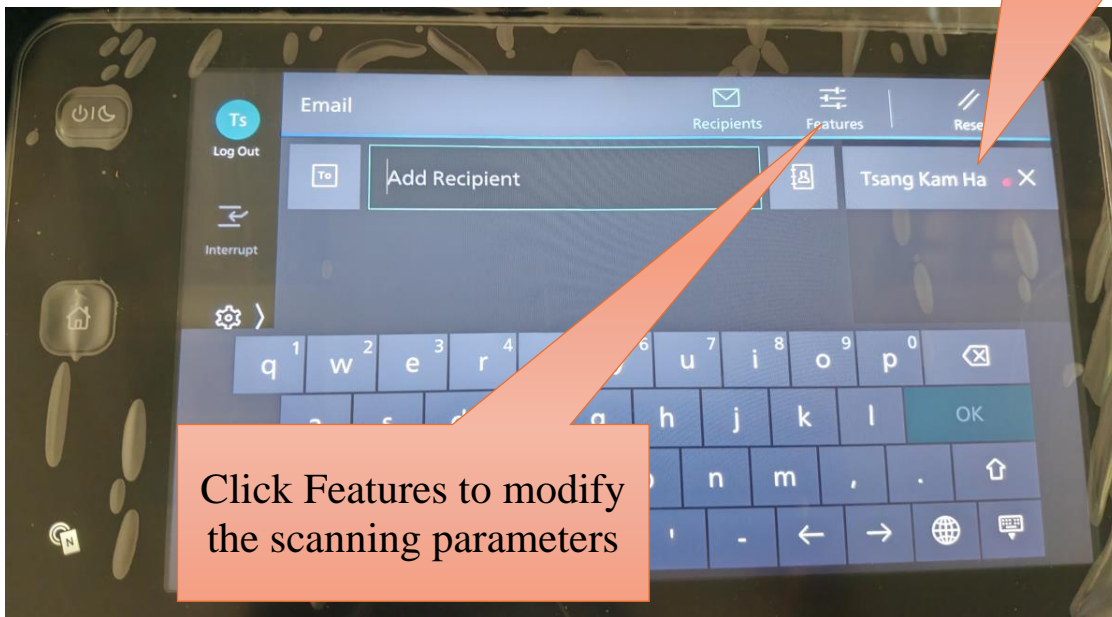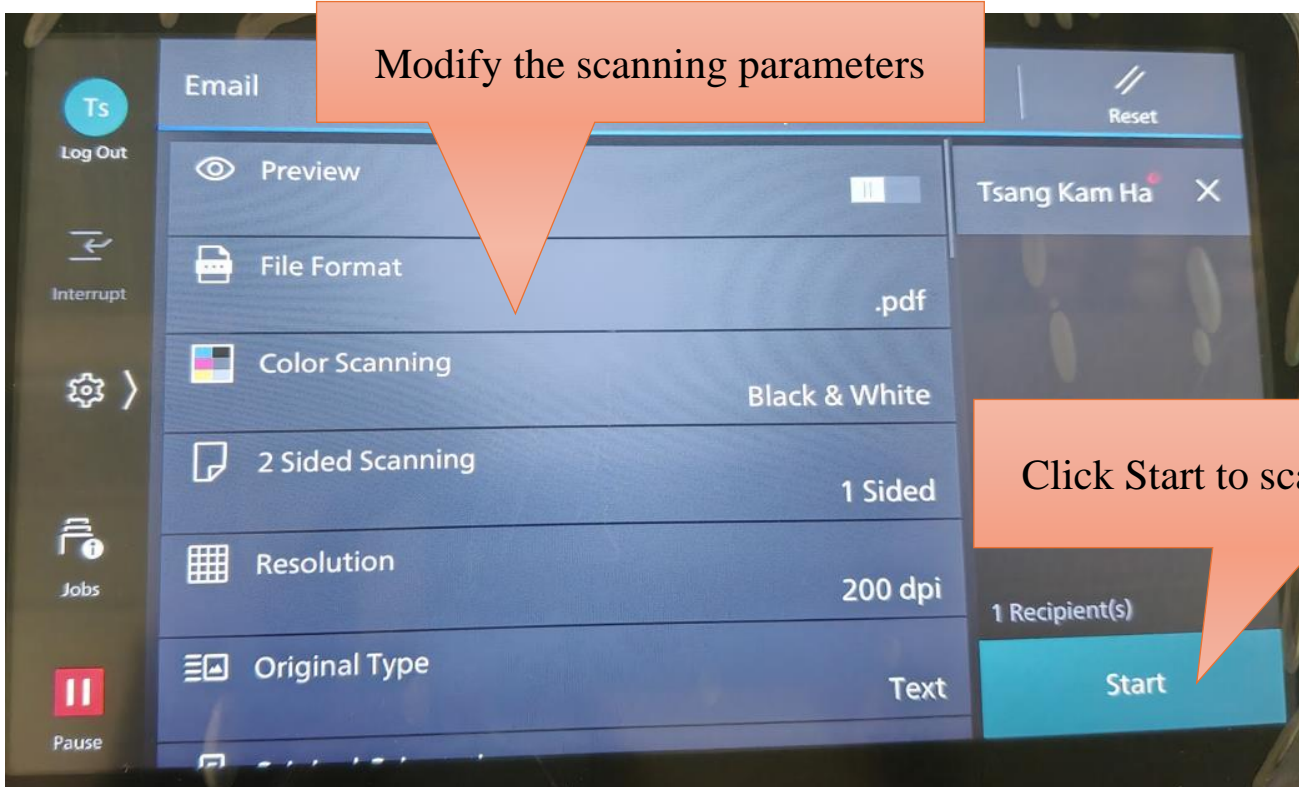
Start

4. Scan

Click Email

You will be the default recipient

Click Features to modify the scanning parameters

Modify the scanning parameters

Click Start to scan

The scanned document will be sent to your email address.